

The North Wingfield Team Parochial Church Council Meeting (PCC)

Meeting Minutes

30th September 2021

Present: LHayler, S Crawley, J Kinsell, J Cooper, K Ratcliffe, R Leighton, J Elton, V Fenton, D Arnold, Y Haywood, L Reeve, M Earland

Next meeting: 25th November 2021, 7.30pm, St John's Church

1. Welcome/Prayer
2. Apologies: M Limb, D Limb, E Clegg, S Stamps
3. Minutes from 26.08.21 – Proposed by J Cooper/Seconded S Crawley
4. Team Profile Update – Advert for Rector-in-charge is now on the Diocesan website and in the Church Times. Closing date for applications is 30th October. 17th and 18th November will be the interview dates. Overnight costs and expenses to be covered for all applicants.
5. Finance Report – The Parish Share is being paid up to date. The Lands Trust is expected to be £1k down on last year's contributions towards the insurance costs.
6. Safeguarding Report - The Safeguarding Team are working towards meeting more regularly with some churches already having the Parish Dashboard up and running.
7. Team Notices – For anything of interest to all the Team, to send through to Parish Administrator who will help promote.
8. P.A.T Testing Training – For long term savings to send Centre Manager for training. It was agreed from the votes for the PCC to pay for all costs and then for the P.A.T Testing to be carried out for free to all churches within the team.
9. ChurchSuite – All agreed for the PCC to pay a monthly fee of £16.50 for the address book module which will help us as a team to excel in the way we communicate with all church members and to help comply with GDPR requirements with all contacts being on the one database.
10. Team Wedding Preparation – To have a wedding preparation day course to be Lay led each year. Proposed L Hayler/Seconded R Leighton. All in Favour.
11. Youth Group Funding – A few families are moving into the youth age, and it is crucial that these youngsters are offered opportunities to meet in a suitable environment for youth. To approve in principle £1k towards this project. Proposed L Hayler/Seconded K Ratcliffe. All in Favour.
12. Positive Covid contacts – What are our church policies? LHayler pointed out that it may be helpful to put policies in place at each church to show what they would do should the situation arise and the duty of care to all.
13. Distribution of PCC Minutes – To place minutes from the PCC onto the website in a short form version to ensure they have been made visible to all.
14. Replace computer for PCC Treasurer – To replace the 11-year-old laptop and to look for when there are offers available. Proposed S Crawley/Seconded R Leighton. All in Favour.

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15. Software for Parish Administrator to access work from home directly considering working in an office alongside the preschool with covid still being present – The software is free, labour time to pay for approx. £40-£80. Proposed M Earland/Seconded L Hayler.
16. Closing Prayer.